

UC DAVIS EMPLOYEE CONTRIBUTIONS PROGRAM

PAYROLL DEDUCTION AUTHORIZATION/CANCELLATION

Last Name	First	Middle	Employee ID No.	Date
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Home Address	City	State	Zip
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Department	Dept. Phone No.
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Fund Name	Monthly Amount
Annual Fund & Davis Chancellor Club	<input style="width: 95%;" type="text"/>
Cal Aggie Alumni Association	<input style="width: 95%;" type="text"/>
College of Ag & Environmental Sciences	<input style="width: 95%;" type="text"/>
College of Biological Sciences	<input style="width: 95%;" type="text"/>
College of Engineering	<input style="width: 95%;" type="text"/>
College of Letters & Science	<input style="width: 95%;" type="text"/>
Graduate School of Management	<input style="width: 95%;" type="text"/>
Graduate Studies	<input style="width: 95%;" type="text"/>
Intercollegiate Athletics	<input style="width: 95%;" type="text"/>
Library - General	<input style="width: 95%;" type="text"/>
Mondavi Center	<input style="width: 95%;" type="text"/>
Office of Administration	<input style="width: 95%;" type="text"/>
Office of the Provost	<input style="width: 95%;" type="text"/>
Office of Research	<input style="width: 95%;" type="text"/>
School of Education	<input style="width: 95%;" type="text"/>
School of Law	<input style="width: 95%;" type="text"/>
School of Veterinary Medicine	<input style="width: 95%;" type="text"/>
Student Affairs	<input style="width: 95%;" type="text"/>

Is Gift From an Employee Yes No
 Is Gift Directed to An Account Controlled by the Employee Yes No

	Enroll	Change	Cancel	Gift Amount #1	Enroll	Change	Cancel	Gift Amount #2
(a) Continuous Deductions: To be deducted in equal pay period deductions until cancelled by contributor.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Amount Per Pay Period <input style="width: 95%;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Amount Per Pay Period <input style="width: 95%;" type="text"/>
(b) Longer than Current Year- equal installments To be deducted in equal pay period deductions over the number of years designated.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Total Years <input style="width: 95%;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Total Years <input style="width: 95%;" type="text"/>
(c) Current Calendar Year -Equal Installments: To be deducted in equal pay period deductions during the current calendar year and to end with the last pay period in the current calendar year.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Total to be Paid This Calendar Year: <input style="width: 95%;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Total to be Paid This Calendar Year: <input style="width: 95%;" type="text"/>

GIFT DEDUCTION OPTIONS- Indicate how much you want deducted for each purpose as indicated above. Each designation must be at least \$10.00 per month.

I hereby authorize the University of California to deduct contributions from my payroll earnings as an employee of THE REGENTS of the University of California and to submit these deductions to Campus Support as elected, in satisfaction of my gift. This authorization is effective with my first payroll earnings following receipt and processing of this form. I understand that I may cancel this deduction at any time. I understand that this authorization shall remain in effect until satisfaction of my gift is made, or until revoked by me, allowing up to 30 days time to change the payroll records in order to make effective any changes in this assignment. This authorization does not cover deductions for any time prior to the payroll period in which the initial deduction is made. I understand further and agree that neither THE REGENTS of the University of California nor any officer or employee thereof shall be held responsible or liable for any inadvertence or error in withholding or transmitting payroll deductions or for any change in the rules or regulations, except from monies actually withheld and not transmitted in the event there are insufficient earnings to cover all required and authorized deductions, including those required legally. I understand that deductions will be taken in the order of priority assigned by the University and not adjustment will be made by reason of insufficient earnings.

Please sign and date the form. Send the completed form to: Gift Administration
Signature _____
Date _____

AIS# _____ Effective Date _____ Processed Date _____ Batch # _____

The 1977 California Information Practices Act requires UC Davis to provide the following information to individuals asked to supply information about themselves: UC Davis is requesting this information to maintain accurate donor files in the Office of University Relations. Furnishing the information is strictly voluntary and it will be maintained confidentially. The information may be used by other university departments in the regular course of business but will not be disseminated to others except if required by law. You have the right to review your own data file. Inquiries should be forwarded to the Advancement Services, University of California, One Shields Avenue, Davis, CA 95616.

The UC Davis Foundation is a not-for-profit 501(c)(3) public benefit corporation organized for the purpose of encouraging voluntary private support for the benefit of UC Davis, and is recognized under federal and state tax laws as a qualified donee for tax-deductible charitable contributions. Responsibility for governance of the Foundation, including investments, is vested in its Board of Trustees, which is composed of community leaders and senior campus administrators.

The University is grateful for the support it receives from alumni and friends. One of the ways our thanks is expressed is through listing the names of donors in various publications. Should you wish that your name not appear as a donor, please notify us if you have not already done so.

It is the policy of the University of California, Davis and the UC Davis Foundation to utilize a portion of the gift principal and/or the short-term investment income on current gifts and grants to support the cost of raising and administering gift funds.